**Communities In Schools of XXXX County**

**Board Job Description – Chair**

* Lead board meetings, ensuring all board members are encouraged to fully participate in discussions
* In partnership with full board, ensure ongoing alignment with the mission, values and goals of the organization
* Provide leadership in development of plans, organizational sustainability and effectiveness
* Meet regularly with Executive Director in order to effectively develop their leadership of the organization
* Appoint all committee chairs
* Serve as non-voting member of all committees and provide guidance to committee chairs
* Represent the organization in important matters that affect it
* Work in partnership with the full board and Executive Director to establish appropriate governance and other policies
* Develop selected Board Members to assume future leadership roles in the organization
* Work with Executive Committee to oversee the hiring, supervision and evaluation of Executive Director
* Be a role model for other Board Members as demonstrated by the way he or she represents the organization
* Work with the board to ensure that an appropriate succession plan and succession planning process are in place