Sample Agenda for a Quarterly Board Meeting (1.75 hours)

1. (8:30) Call to Order & Acknowledgement of Guests
2. (8:35) Approval of Consent Agenda (includes minutes & CEO Report)

(Insert Guests here to prevent them from having to sit through entire meeting)

1. (8:45) Executive Director Key Performance Indicators report (Review of their quarterly performance against the metrics set in the strategic plan & annual operating plan)
2. (8:55) Finance Committee Report & Dashboard Review
3. (9:10) Resource Committee Report & Dashboard Review
4. (9:25) Board Recruitment Committee Report & Dashboard Review
5. (9:35) Old Business
6. (9:50) New Business
7. (10:05) Upcoming Events
8. (10:15) Adjournment